COMMONWEALTH OF VIRGINIA DIVISION OF PURCHASES AND SUPPLY 805 E. BROAD STREET, 3RD FLOOR P.O. BOX 1199 RICHMOND, VIRGINIA 23218-1199

NOTICE OF CONTRACT CHANGE

February 25, 2005	DATE:
T NO.:91026-04	CONTRACT NO.
TY: Express Delivery Services	COMMODITY:
ZED USERS:State Agencies and Other Public Bodies	AUTHORIZED U
	ITEMS:
NO.: 2 EFFECTIVE DATE:February 1, 2004	CHANGE NO.: 2
TOR:	CONTRACTOR:
OWING PRICES, TERMS, AND/OR CONDITIONS ARE HEREBY CHANGED AS OF 'E-STATED EFFECTIVE DATE:	

Effective February 1, 2005, the following rates have increased or have been added to the contract.

2005 Accessorial Changes

Declared Value \$1.2 min. for \$100.01 -300.00, \$.40 for each additional \$100 increment to a maximum per package of \$50,000. The first \$100 of value remains at no charge.

Delivery Area Surcharge (for extended delivery areas): Commercial \$1.25, Residential \$2.00

Early Am Verbal Confirmation: \$3.00

The following part of this change was changed August 1, 2004.

Effective August 1, 2004 the following expedited mail services was added to this contract; Flats (first class + one day), Bound Printed Matter, Media Mail, and Irregular/Machineable. The rates for each shall be in accordance with the following Attachment 1, 2, 3, & 4. A description of the mail contents that qualify and definition of each type of expedited mail services is defined in Attachment 5.

ву: *Fran Finch-----*

Fran Finch

Statewide Service Contract Officer

Phone: (804) 786-0079

Flats - Expedited Mail
Service (First Class +1 Day)

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Weights	UPS-MI Xpress
2 oz.	\$0.57
3 oz.	\$0.74
4 oz.	\$0.91
5 oz.	\$1.10
6 oz.	\$1.28
7 oz.	\$1.48
8 oz.	\$1.69
9 oz.	\$1.87
10 oz.	\$2.07
11 oz.	\$2.26
12 oz.	\$2.41
13 oz.	\$2.55
14 oz.	\$2.65
15 oz.	\$2.70
15.99 oz	\$2.75

(one ounce flats are billed at a USPS First-Class® Rate with \$0.10 handling fee)

Irregular/Machineable Expedited Mail Service

Expedited Man Dervice				
Weights	UPS-MI Xpress			
4 oz.	\$1.00			
5 oz.	\$1.16			
6 oz.	\$1.34			
7 oz.	\$1.48			
8 oz.	\$1.69			
9 oz.	\$1.87			
10 oz.	\$2.07			
11 oz.	\$2.26			
12 oz.	\$2.41			
13 oz.	\$2.55			
14 oz.	\$2.65			
15 oz.	\$2.70			
15.99 oz	\$2.75			

Bound Printed Matter

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	Weights	Regional 4-7 Day Delivery*	National Expedited 5-8 Day Delivery**
•		Zones 1-4	Zones 5-8
	1 lb.	\$2.75	\$3.00
	2 lb.	\$2.95	\$3.50
	3 lb.	\$3.15	\$4.15
	4 lb.	\$3.35	\$4.75
	5 lb.	\$3.55	\$5.40

^{*}Regional rates are for mail being deseminated to Zones 1-4

^{**}National Expedited mail is for mail shipping to Zones 5-8

Media Mail

National Expedited 5-8 Day Delivery**	Regional 4-7 Day Delivery*	Weights
Zones 5-8	Zones 1-4	
\$2.80	\$2.00	1 lb.
\$2.80	\$2.00	2 lb.
\$4.35	\$2.60	3 lb.
\$4.85	\$3.10	4 lb.
\$5.20	\$3.50	5 lb.

^{*}Regional rates are for mail being deseminated to Zones 1-4

^{**}National Expedited mail is for mail shipping to Zones 5-8

EXPEDITED MAIL SERVICES PROGRAM

Weight: 3 ounces - 15.99 ounces (wrapped,

What is Flat Mail?

unwrapped, sleeved or enveloped and exceeds at least one of the following

Examples of contents which qualify:

College Confirmation **Enrollment Packets** Copied Documents Announcements of Acceptance Advertisements **Brochures** Diplomas Catalogs Circulars Booklets

(Blank or Copies) Marketing Materials **Dutreach Programs** nsurance Benefits Promotional Items Membership Lists Pricing & Catalog nformation Kits icense Plates Questionnaires Fests & Study **Guidebooks Jewsletters** Materials Schedules Bulletins Surveys Reports Sheets -orms

K-Rays

Contents which don't qualify:

etter Size Envelopes Payment Coupons Birth Certificates Bills/Invoices Licenses Notices

Enclosures can be Correspondence Stock Certificates Registrations considered Statements

College Offer to Attend Directories & Provider Convention Materials Membership Packets Specification Sheets Retirees Information Computer Printouts Account Kits loppy Disks/CD's Product & Service echnical Manuals Course Materials ravel Brochures Welcome & New Annual Reports **News Releases** Recall Notices **Environmental** Proxy Notices Media Guides -und Raising **Prospectus Photographs** Handbooks Magazines Calendars nvitations Agendas **3ulletins** ournals Listings Notices -olders Charts

What is Irregular Mail?

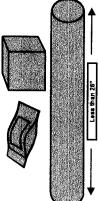
Neight: 3 Ounces - 15.99. Small Packages hat do not meet the dimensional criteria of Machinable parcels:

merchandise samples not individually Rolls or tubes up to 26" in length and addressed

Jnwrapped, paper-wrapped or sleevewrapped articles. Articles enclosed in envelopes that are not letter-sized, flat-size or machinable.

Examples:

CD's • Diploma's • Direct Mail Promotions Diskettes • Posters • Product Samples



What is Bound Printed Matter?

Weight: 16 ounces - 15 pounds. Generic in content, wrapped, unwrapped, sleeved or enveloped and exceeds at least one of the following minimums:

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Thickness: 3/4 Thickness: 1/4" Thickness: 17" Height 17" MACHINABLE PARCEL Height: 3" Length: 6" Minimum Length: 15" Height: 12" Maximum Thickness: 1/4 Length: 11 1/2 Height: 6 1/8 Minimum

Examples:

Annuals Reports • Booklets • Catalogues • Computer Printouts · Directories · Handbooks · Information Kits · Technical Guides Telephone Directories

Pricing Sheets • Questionnaires • Reports Schedules • Welcome Packets

Brochures • Catalogs • Information Kits

Examples: Advertisement • Booklets Thickness: 1/4" Thickness: 3/4"

Length: 11 1/2" Length: 15"

Height 12" Maximum

Height: 6 1/8"

Minimum minimums:

Guidebooks • Membership Materials

Financial Aid

nformation

-lyers





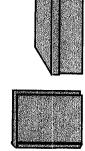
What is Media Mail?

Minimum weight: none; subject to 1-lb. minimum rate. Maximum weight: 70 pounds.

Dimensions: no more than 108 inches in combined length and girth. Media Mail includes specific types of Package Services matter that meets additional eligibility standards for single-piece and presorted rates. Advertising estrictions apply.

Examples:

printed music • printed text materials • video and sound Books (at least eight pages) • film (16mm or narrower) recordings • play scripts • printed educational charts loose-leaf pages • binders consisting of medical nformation • computer-readable media.





UPS Mail Innovations"